

EXPENSES AND ALLOWANCES

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The Home Secretary has laid a written ministerial statement outlining PCC pay following recommendations put forward by the senior salaries review board report (SSRB). The intention is to ensure that a suitable and proportionate remuneration is achieved for such a challenging and rewarding role.

Striking the right balance on PCC pay is important in terms of attracting suitable candidates, but avoiding extravagance with public money and addressing the fact that force budgets are constrained.

The salary range has been adjusted to represent differences in force weighting and policing challenges and has been aligned but is not equal to chief constable salaries. The policing challenges a PCC faces will be different depending on the specific needs and demands of the force area. In Devon and Cornwall, the salary set for the Police and Crime Commissioner is £85,000 per annum.

The purpose of authorised allowances is to reimburse expenses incurred by PCCs in carrying out their duties, not to provide a general gratuity for undertaking the role. The following kinds of allowances can be claimed if reasonably incurred by a PCC in the exercise of their duties:

- travel expenses
- subsistence expenses
- exceptional expenses

The amounts of such allowances determined by the Secretary of State are set out in the below table:

| Type of expense | Key restriction | Rates |
|--------------------|-----------------------|---------------------------------------|
| Train | In course of business | Reimbursed up to standard class rates |
| Mileage allowances | Only if necessary | As per HMRC rates |

| Type of expense | Key restriction | Rates |
|--|---|--|
| Taxis | Only where public transport not available | Cost of taxi fare |
| Foreign travel | Prior authority from chief executive and for business purposes | Economy class for flights |
| Hotel accommodation | Business purposes and agreed in advance Value for money and best use of public funds - lower priced suitable accommodation | No explicit limitation on star standard of hotel accommodation |
| Subsistence (UK and foreign) | Only paid for evening meals and, where applicable, breakfast (not lunch) | Breakfast £10 Dinner £30 |
| Exceptional expenses not falling within any of the other types | Reasonable incurred in carrying out business of the authority | As approved by the chief executive |

Chief Executive approval

The Police and Crime Commissioner's chief executive subjects all of the Commissioner's claims for expenses to rigorous verification and auditing.

Any claims for exceptional expenses incurred by the Commissioner in the exercise of the Commissioner's functions require the approval of the Commissioner's Chief Executive. In considering whether to grant this approval the chief executive takes into account the following factors:

- a. whether there are exceptional circumstances warranting additional support
- b. whether the Commissioner could reasonably have been expected to take any action to avoid the circumstances which gave rise to the expenditure or liability
- c. whether the Commissioner's performance of their Commissioner functions will be significantly impaired by a refusal of the claim

In considering exceptional claims the advice of the Remuneration and Appointments Committee will be sought.

PCCs are required to publish the allowances paid to them and to their deputies in respect of expenses incurred by the commissioner or deputy in the exercise of the commissioner's functions.

Here you can [download a breakdown of the PCCs expenses](#) (Excel spreadsheet) which includes:

- name, force area, financial year, month, date, claim reference numbers, expense type (e.g. travel, accommodation), short description, details, amount claimed, amount reimbursed, amount not reimbursed, and the reason why a claim was not reimbursed
- for travel and subsistence claims: date, place of origin, place of destination, category of journey, class of travel, mileage, length of hotel stay, category of hotel stay

Allowances and Reimbursements made to Advisors to the Police and Crime Commissioner

The Police and Crime Commissioner has [a scheme of allowances and reimbursements](#) which aims to recognise the time commitment expected from advisors to enable them to carry out their duties effectively and take account of the public service element of the role. The Scheme of Allowances will be submitted to the Remuneration Committee for approval and once approved will be available online.